



Setting Up Your Schoology Parent Account

St. Joseph Catholic School · Parent Technology Instructions

USE THIS GUIDE IF: you do not have a Schoology parent account yet.

Your Parent Access Code

St. Joseph emails you a Parent Access Code for each child. Schoology sometimes calls it a **Child Code** - it is the same code. Each child has their own, and you use it only once.

Lost it? Get it instantly at sjhelpdesk.sjschoolva.org/schoology

Create your parent account

1. Go to **app.schoology.com/register.php?type=parent**
2. Enter your **Parent Access Code** and click **Continue**.
3. Fill in your own name, your email address and a password you choose, then click **Register**.

Use your own personal email address. This account is yours - it is separate from your child's school account, and your child does not need it.



The sign-up screen - enter your Parent Access Code here

Choosing which child you are viewing

When you sign in you are looking at **your own** account, which looks empty. Click the arrow next to your name in the top-right corner and pick a child from the list. The classes, assignments and grades all live under the child, not under you.

Need help?

Visit **sjhelpdesk.sjschoolva.org** for setup guides and password recovery, submit an IT ticket there, or email SJhelpdesk@sjschoolva.org.