



Syncing the SJS Student Account in Google Chrome

St. Joseph Catholic School · Parent Technology Instructions

Signing into your child's SJS Google account is essential for accessing school resources and assignments. The Google account is the **main student account**: it connects with Clever and is used for Discovery Education, IXL, Learning Ally, and Schoology — so it must stay synced correctly.

Before you start

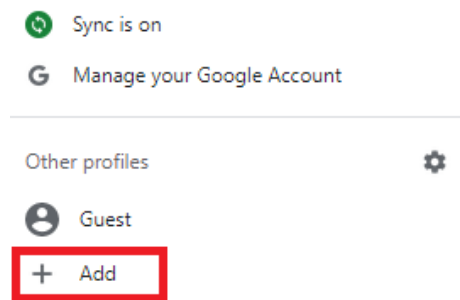
Make sure your child signs in with their **own SJS Google profile** — not under a parent's or any other Google account.

Add the student profile

- Open **Google Chrome**.
- At the top right, next to the three-dot menu, click the **profile circle**.



- Toward the bottom of the menu, click **+ Add**.



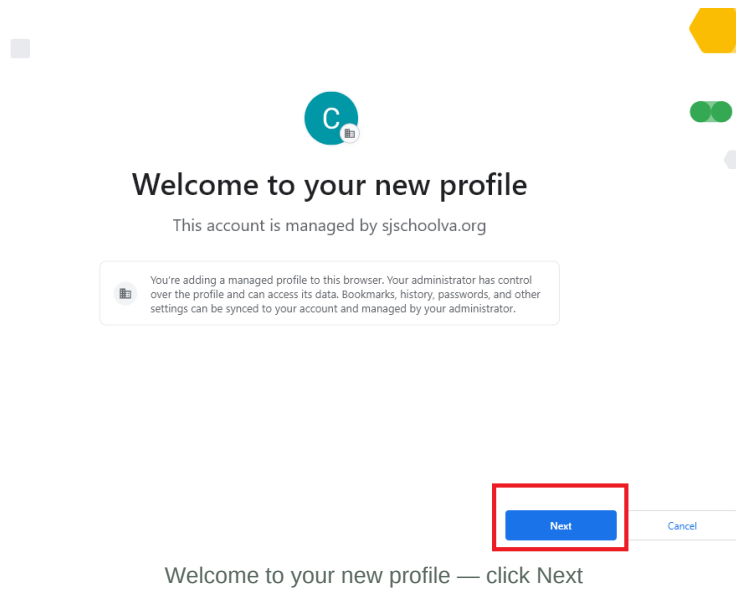
Profile menu — click + Add

- A new window opens — click **Sign In**.
- Enter the **student email address**, then the **student password**.
 - Prompted for 2-step verification? The code goes to the recovery contacts on the student's account — by default the **mother's phone number** and the **father's email**. If your number or email has changed, request an update at sjhelpdesk.sjschoolva.org/google-recovery-contact.

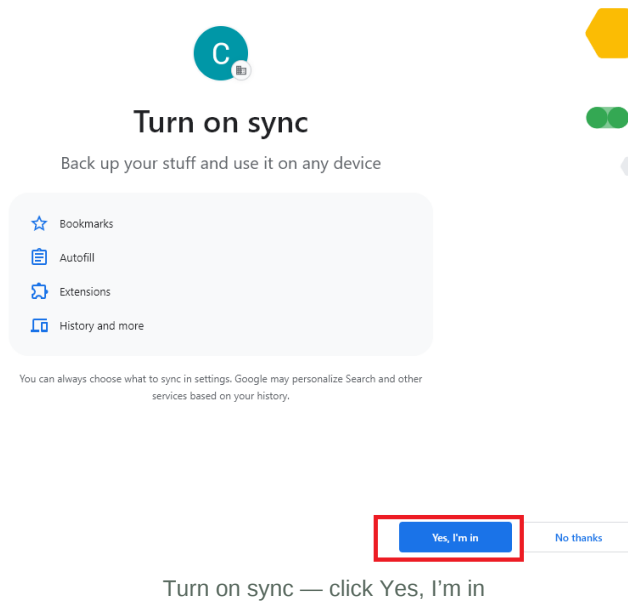
Turn on sync



- When asked to link data, click **Next**.



- Click **Yes, I'm in** to turn on sync.



Need help?

Get instant self-service help on the **SJS IT Self Service Portal** — sjhelpdesk.sjschoolva.org — including student login info, password recovery, and setup guides. Still stuck? [Submit an IT ticket](#) and our team will follow up, or email SJhelpdesk@sjschoolva.org.